

Madrid Labor Day Celebration
Crafter/Vendor (Non-Food) Application

Dates: August 30 – September 2, 2019
Location: South State Street

Contact Information

Business Name: _____ Iowa Tax ID: _____
Contact Name: _____
Facebook/Website: _____
Address: _____
Phone: _____
Email: _____

Product priority is given to last year's participants as long as application and fees are paid prior to August 1, 2019. After August 1, vendors will be added as "first come, first serve"

Description of Craft _____
(please provide in detail to avoid duplication) _____

Fees

\$40.00 One day only
\$50.00 through August 1, 2019
\$70.00 After August 1, 2019
Add \$10.00 Electric (limited and **MUST** be approved)

NO Refunds after July 26, 2019

Make checks payable to:

City of Madrid
304 S. Water St
Madrid, IA 50156

Questions: madridvendorshow@gmail.com

- 1.) Please contact madridvendorshow@gmail.com to signify your interest in signing up prior to completing the registration form.
- 2.) Crafters, vendors and direct sales will be allowed to setup on starting at 12:00 pm (Noon) on Friday, August 30th with the events starting at 5:00 pm on Friday and 9:00 am Saturday and Sunday.
- 3.) Previous vendors will have priority on their choice of location during the event, if paid by August 1st. If not paid by August 1st, your location choice could be offered to the next vendor line. We will honor spot requests to the best of our ability.
- 4.) We strive to not have competing products, so please give a description of your items in detail. Product priority is given to last year's participants, as long as application is completed and approved and fees have been paid by August 1, 2019.
- 5.) An Iowa Sales Tax Permit Number is required. Please list on the form.
- 6.) Cancellations: Contact madridvendorshow@gmail.com by 5pm Friday, July 26th to cancel and request a refund.
- 7.) This is an outdoor event
- 8.) 10 x 10 spaces will be assigned by the Madrid Labor Day Committee.
- 9.) Vendors must provide your own tent, tables and chairs.
- 10.) Approved electric vendors may provide your own extension cords/power sources.
- 11.) All vendors must be set up and ready by 8:00 am on Saturday.
- 12.) Payments will NOT be accepted the day of the event. Vendors will receive an email confirmation or notice of decline two weeks prior to the event.
- 13.) Inclement weather location: elementary gymnasium. Vendors will be notified.

By signing below, I signify acceptance of all stated guidelines and release the City of Madrid and Madrid Labor Day committee of any form of liability for damages, injury or loss to any person or goods for any cause. No space will be issued without a signature and completed form.

Signature: _____ Date: _____

Approval: _____ Check Received: _____

Thank you for your participation in our Madrid Labor Day Celebration!